

Public Notice No. S-07/2026

CAREER OPPORTUNITIES

A Public Sector Organization is looking for highly energetic, talented, qualified and competent Pakistani Nationals for appointment against the following miscellaneous posts. Those who possess following qualification and experience may apply at hrd1902.com.pk until **13-07-2026**.

Sr. No.	Post	Eligibility Criteria
1	Technician-I (SPS-4) (Mechanical / Welding / Metallurgy / Civil / Electrical)	03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute.
2	Computer Operator (SPS-4)	B.Sc. (Phy/Math/ Stat/Ecn.) / 2 years Associate degree in Science (ADS) / BCS / BIT (1st Div) with 10,000 Key Depression per Hour (kdph)
3	Jr. Assistant-I (Admin) (SPS-4)	B.Com / BBA (like HRM / Marketing / IT / Supply Chain Management) Two Years, 1st Division or BA/B.Sc / 2 years Associate degree in Science (ADS) 1st Division or equivalent to other Admin related qualifications as HEC standard
4	Technician-II (SPS-3)	F.Sc (Pre-Engineering) (1st Division)
5	Jr. Assistant-II (Admin) (SPS-3)	FA/F.Sc/I.Com/ D.Com (1st Division) with 6 month Office Automation Course.
6	Telecom Operator-II (SPS-3)	Intermediate (1st Div) with 02 years relevant experience
7	Driver-III (SPS-2)	Matric having civil Driving License with LTV and HTV with 03 years relevant experience, Minimum height: 168 cm
8	Waiter-II (SPS-2)	Middle with 06 years relevant experience
9	Cook-II (SPS-2)	Middle with 06 years relevant experience
10	General Attendant-II (SPS-1)	Matric (Preferably 1st Div)

Terms and conditions

1. The posts are purely temporary but likely to continue for an indefinite period.
2. Employment will be offered against Contributory Pension Fund (CPF) / Provident Fund (PF) scheme as per rules / policy in vogue at the time of appointment.
3. Where the prescribed qualification is First Division in the final degree, only one 2nd Division in the entire academic career from Matric onwards will be acceptable for eligibility.

4. Age limit is 35 years on closing date of advertisement. However, relaxation in age may be given as per rules.
5. The required qualification / experience must be completed by closing date of the advertisement.
6. Experience will only be considered if acquired after minimum prescribed qualification against each post.
7. Candidates already employed in Govt. / Semi Govt. organizations must provide No Objection Certificate (NOC) from their employers at the time of test / interview.
8. Candidates must have obtained all educational certificates / diplomas / degrees from Govt. recognized institutions.
9. Only Pakistani nationality holders are eligible to apply.
10. All requirements i.e degrees, certificates, experience, courses etc. must be completed by closing date of advertisement.
11. Fulfilling the selection criteria does not guarantee shortlisting. If large number of applicants meet selection criteria, only the candidates with higher standing in marks / divisions / CGPA / percentage and or more experienced would be shortlisted.
12. No TA / DA will be admissible for appearing in test / interview.
13. Initial place of posting is Islamabad, however, the selected candidate can be posted anywhere in Pakistan during their service.
14. The organization reserves the right to withdraw / cancel the post (s) or reject any application at any stage without assigning any reason.
15. Interested candidates are invited to apply online at hrd1902.com.pk until **13-07-2026**. Applications other than online will be rejected.

Contact Information

- **Sr. Admin Officer, P.O Box 1781**
- **Phone No.** 051-9258529
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